



Center for Clinical Standards and Quality /Survey & Certification Group

Admin Info: 13-27-HHA

DATE: July 12, 2013

TO: State Survey Agency Directors

FROM: Director
Survey and Certification Group

SUBJECT: Home Health Agency (HHA) Alternative Sanctions Webinar: August 7, 2013

Memorandum Summary

- **Upcoming Webinar:** The Survey and Certification Group (SCG) is sponsoring a webinar entitled “Alternative Sanctions for Home Health Agencies” on August 7, 2013, 1:00-3:00 pm EST.
- **SCG Presenter:** Patricia Sevast, RN, Nurse Consultant will present a discussion of the new guidance for HHA Alternative Sanctions. A question and answer (Q&A) period will follow.
- **Target Audience:** This webinar is intended for all interested State Survey Agency (SA) and Regional Office (RO) personnel.

Purpose

On, August 7, 2013, the Survey and Certification Group is sponsoring a webinar on “Alternative Sanctions for Home Health Agencies.” The topics of this 2 hour webinar include:

- Publication of the final rule on available sanctions for HHAs;
- Publication of HHA Enforcement guidance;
- Available HHA alternative sanctions;
- Implementation dates;
- Development of Automated Survey Processing Environment (ASPEN) Enforcement Manager (AEM) for HHAs in ASPEN.

There will be a Q&A session at the end of the presentation.

We encourage all interested SA and RO staff to attend the webinar and participate in the live Q&A session. The webinar will be archived within 3 weeks of the live presentation.

Our intention is to provide important guidance related to the implementation of HHA alternative sanctions to SAs and ROs and solicit their input to determine issues for future discussion. Materials for this webinar will be forthcoming prior to the webinar.

Logistics

Webinar Instructions for Learning Management System (LMS) users:

Prior to the Day of the Webinar

1. To receive credit for watching the Webinar, register in TotalLMS at <http://cms82.sumtotalsystems.com/sumtotal/>. Use your surveyor id to log into TotalLMS.
2. Type “Alternative Sanctions for Home Health Agencies” in search box or click on any of the disciplines under 1-Surveyor or 2-Surveyor continue columns, in “Catalog” section of TotalLMS. Select intended Webinar and follow instructions.
3. After completing the registration process, a “Start” button with the name of the Webinar will appear in your “To Do List” in TotalLMS.

On the Day of the Webinar

1. Log into TotalLMS, go to your “To Do List” select the “Start” button to launch the webinar. **(If you have not registered for the Webinar prior to the scheduled date and wish to receive credit see instructions in “Prior to the Day of the Webinar.”)**
2. From the Adobe Connect Meeting window, type your name in the “Guest Box.” *Do not check the radio button next to enter “login and password” or “enter a login and password on the Adobe Connect screen.”*
3. Press “Enter Room” to access the webinar.
4. Dial into audio bridge number, (800) 603-1774 (Conference ID: **14166391**) to hear audio portion of the Webinar.
5. At the conclusion of the webinar complete the evaluation in TotalLMS.

Webinar Instructions for non LMS users:

1. On the day of the webinar go directly to <https://webinar.cms.hhs.gov/hha-as>
2. From the Adobe Connect Meeting window, type your name in the “Guest Box.”
3. Press “Enter Room” to access the webinar.
4. Dial into audio bridge number, (Conference ID: **14166391**) to hear audio portion of the Webinar.

For webinar technical questions contact Duva Clyburn at Duva.clyburn@cms.hhs.gov or Etolia Biggs at Etolia.biggs@cms.hhs.gov.

Please encourage your staff to participate in the webinar. The topics to be discussed are relevant to the roles of the SAs and ROs in the implementation of these new regulations.

/s/

Thomas E. Hamilton

cc: Survey and Certification Regional Office Management